



**EXECUTIVE ORDER NO. 22**

Series of 2020

**AN ORDER RECONSTITUTING THE GAD FOCAL POINT SYSTEM (GFPS) OF THE  
MUNICIPALITY OF PURA**

WHEREAS, Section 36 (b) of RA 9710, otherwise known as the Magna Carta of Women, mandates the creation of the Gender and Development (GAD) Focal Point System or similar GAD mechanism in all departments, including their attached agencies, offices, bureaus, state universities and colleges, government-owned and controlled corporation, local government units, and other government instrumentalities to catalyze and accelerate gender mainstreaming within the agency of local government unit;

WHEREAS, Rule VI, Section 37 (c) of the Implementing Rules and Regulations of RA 9710 provides for the composition and functions of the GAD Focal Points;

WHEREAS, the recent local election requires the reconstitution of the GFPS due to the end of term of other members;

NOW, THEREFORE, I, **FREDDIE D. DOMINGO**, Municipal Mayor of Pura, Tarlac, by the virtue of the powers vested in me by law, do hereby order:

Section 1. Composition of the GAD Focal Point System. The GAD Focal Point System of the Municipality shall be composed of the Executive Committee and the Technical Working Group and shall be composed of the following:

**EXECUTIVE COMMITTEE**

Chairperson : HON. FREDDIE D. DOMINGO  
Municipal Mayor

Members : HON. TEODORA D. ROBINO  
SB Committee Chairman on Women and Family Welfare

HON. ATTY. JOHN PAUL M. BALMORES  
SB Committee Chairman on Appropriation

CAROLYN T. CAMARILLO  
Pura PS Women's Desk Officer

JOSEPHINE TADUAN  
PWD Representative





ROSELLE MENDOZA  
President-Solo Parents

EDILTRUDES P. NATIVIDAD  
Representative from the Private Sector



Republic of the Philippines  
Province of Tarlac  
**MUNICIPALITY OF PURA**

**Office of the Municipal Mayor**

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DR. MARIANNE P. VILLARUEL  
TAU GAD Director

HON. EDILBERTO TABAQUIN JR.  
ABC President

HON. JEAN ANTON M. CAPINPIN  
SK Federation President

TECHNICAL WORKING GROUP

Chairperson: Engr. Abegrel A. Pagatpatan, MPDC  
Co-Chairperson: Mrs. Analiza A. Campo, MSWDO  
Members: Mrs. Marilou T. Quitlong, MBO  
Marilyn Cortes, ICO Treasurer  
Arlee P. Ayson, Mun. Accountant  
Marilou T. Quitlong, MBO  
Engr. Marvin V. Bañaga, MEO  
Marina O. Salviejo, Mun. Assessor  
Analiza A. Campo, MSWDO  
Dr. Liberty D. Domingo, MHO  
Melanie Rufino, MHRMO  
Lydia Resos, MCR  
Adoracion Dayag, MAO  
Arch. Arsenio Sabado III, MDRRMO  
Ernesto G. Benitez Jr., BPLO  
Leo S. Transfiguracion, MENRO-Designate  
Joe Myrence T. Mendoza, MNAO  
Dr. Marilou Santiago, DepEd District Supervisor  
Zenaida Eisma, CSO Representative  
Luisa Flores, BNS  
Gemma Apostol, Private Sector

Section 2. The functions of the GAD Focal Point are as follows:

- a. Lead in the gender mainstreaming in policies, plans and programs projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
- b. Analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;
- c. recommend formulation/revision of policies in advancing women's status and child protection;
- d. Lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
- e. Implement advocacy activities, including the development of information,





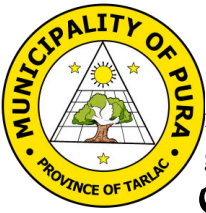
- education and communication materials to ensure consciousness-building and generating support for GAD;
- f. Identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
  - g. Prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person (Attention: GAD Secretariat, Staff Development Division-Human Resource Development Service (SDD-HRDS), 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City);
  - h. Ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
  - i. Recommend awards, recognition and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel/teachers;
  - j. Build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and
  - k. Coordinate GAD efforts of all offices/units.

**Section 3. Duties and Functions. The GAD Focal Point Chairperson shall:**

- a. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS; and
- b. Approve the GAD Plan, Program and Budget of the agency as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

**Section 4. Roles and Responsibilities of the Executive Committee. The Executive Committee shall:**

- a. Provide direction and give policy advice to the Agency Head to support and strengthen the GFPS and agency's GAD mainstreaming activities;
- b. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
- c. Ensure the timely submission of the agency GAD Plan and Budget, Accomplishment Report and other GAD-related reports to the PCW and to DBM;
- d. Ensure the effective and efficient implementation of the agency GAD programs, activities and projects and the judicious utilization of the GAD Budget;
- e. Build and strengthen the partnership of the agency with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming;



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- f. Recommend approval of agency GAD Plans and Budgets and GAD ARs; and  
g. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects of GAD members.

## Section 5. Roles and Responsibilities of the Technical Working Group (TWG).

The TWG or the Secretariat shall:

- a. Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process;
- b. Formulate agency GAD Plans, Programs and Budget in response to the gender gaps and issues faced by their clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis, and/or review of sex disaggregated data;
- c. Assist in the capacity development of and provide technical assistance to the agency, and as needed, to officers in the other offices or units. In this regard, the TWG shall work with the human resource development office on the development and implementation of an appropriate capacity development program on gender equality and women's empowerment for its employees, and as requested or deemed necessary, for other offices under the Department or Agency, as the case may be;
- d. Lead the conduct of advocacy activities and the development of IEC materials to ensure critical support of agency officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstreaming activities;
- e. Monitor the implementation of GAD-related programs, activities and projects in their respective offices and suggest corrective measures to improve implementation of GAD PAPs and GFPS activities;
- f. Prepare and consolidate agency GAD accomplishment reports; and
- g. Provide regular updates and recommendations to the head of agency or ExeCom on the activities of the GFPS and the progress of agency GAD mainstreaming activities based on the feedback and reports of the various units of the agency.

Section 6. Repealing Clause. All other orders, rules, regulations and issuances or part thereof which are inconsistent with this Executive Order are hereby repealed or modified accordingly.

Section 7. Effectivity Clause. This Order shall take effect immediately.

Done 01<sup>st</sup> day of June 2020 at the Municipality of Pura, Tarlac.

**FREDDIE D. DOMINGO**  
Municipal Mayor

