

Republic of the Philippines  
Province of Tarlac  
MUNICIPALITY OF PURA

-oOo-

**OFFICE OF THE SANGGUNIANG BAYAN**

---

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG  
BAYAN OF PURA, TARLAC HELD AT THE SB SESSION HALL ON THURSDAY,  
NOVEMBER 26, 2015**

---

PRESENT:

Hon. FERDINAND C. VALDEZ -----	Municipal Vice Mayor & Presiding Officer
Hon. MANUEL N. MADDELA JR. -----	Municipal Councilor
Hon. TEODORA D. ROBINO -----	Municipal Councilor
Hon. TIMOTEO D. BALMORES-----	Municipal Councilor
Hon. JOHN PAUL M. BALMORES-----	Municipal Councilor
Hon. REBHENJER J. CARATIQUIT-----	Municipal Councilor
Hon. NENITA M. CABARIOS-----	Municipal Councilor
Hon. FREDDIE D. DOMINGO-----	Municipal Councilor
Hon. SEGUNDO B. RAMILO-----	Municipal Councilor
Hon. NOEL C. MELEGRITO-----	Ex-Officio Councilor ( <i>Liga</i> )

ABSENT:

NONE

**MUNICIPAL ORDINANCE NO. 009**

Series of 2015

**AN ORDINANCE CREATING ADDITIONAL POSITIONS IN THE MUNICIPAL  
GOVERNMENT OF PURA, TARLAC**

WHEREAS, recent developments in all aspects of governance demand for a very functional government institution manned by capable and competent human resources/manpower;

WHEREAS, for this purpose, there is a need for upgrading, enhancing, repositioning of manpower in order to appropriately and quickly respond to the needs of the times;

WHEREAS, Section 447, par. (viii), of Republic Act No. 7160 provides that one of the functions of the Sangguniang Bayan is to determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the Municipal Government;

WHEREAS, the Local Chief Executive (LCE) proposed to this Sanggunian the creation of additional positions in this Municipal Government;

WHEREAS, based on the findings of the Local Finance Committee (LFC), the Municipal Government of Pura has not yet exceeded its Personal Services limitations;

WHEREAS, this Body after thorough discussion, decided to enhance the organizational structure of the LGU by creating new positions;

NOW THEREFORE, on motion of Councilor Timoteo D. Balmores, duly seconded, it was:

RESOLVED, as it is hereby resolved, by the Sangguniang Bayan of Pura, Tarlac, in session assembled, to enact the following ordinance:

Section 1. Title. This Ordinance shall be known as an "Ordinance Creating Additional Positions in the Municipal Government of Pura, Tarlac."

Section 2. Purpose. To meet the needs of the present demands of a very functional and responsive government institution.

Section 3. Creation of New Positions – The following additional positions are hereby created to effect the purpose of this ordinance:

POSITION	SALARY GRADE	OFFICE
Human Resource Management Officer I	11	Human Resource Management Office
Market Supervisor I	10	Office of the Municipal Mayor
Supply Officer I	10	Office of the Municipal Mayor
Market Inspector II	8	Office of the Municipal Mayor
Budgeting Assistant II	10	Office of the Municipal Budget Officer
Computer Operator II	9	Office of the Municipal Civil Registrar
Computer Operator I	7	Office of the Municipal Assessor
Computer Operator I	7	Office of the Municipal Accountant
Computer Operator I	7	Office of the Municipal Agriculturist
Admin Aide III	3	Office of the Municipal Vice Mayor

Section 4. Qualifications, Powers and Duties/Responsibilities. – The qualifications, powers, duties and responsibilities of the herein enumerated positions shall be based on the provisions of the Local Government Code and Civil Service Commission (CSC) laws, rules and regulations.

Section 5. Appointments. –The appointments for those who will be occupying the herein mentioned positions shall be within the prescribed qualification standards and guidelines set by the Civil Service Commission (CSC) and other relevant laws.

Section 6. Repealing Clause. – All ordinances, rules and regulations or parts thereof inconsistent with the provisions of this ordinance are hereby repealed or modified accordingly.

Section 7. Effectivity Clause. – This ordinance shall take on January 1, 2016.

**UNANIMOUSLY ADOPTED.**

CERTIFIED CORRECT:

  
**JOVITO P. PUNZALAN**  
 SB Secretary

ATTESTED:

  
**Hon. FERDINAND C. VALDEZ**  
 Municipal Vice Mayor & Presiding Officer

APPROVED:

  
**Hon. CONCEPCION A. ZARATE**  
 Municipal Mayor