



Republic of the Philippines
Province of Tarlac
MUNICIPALITY OF PURA
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OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF PURA, TARLAC HELD AT THE SB SESSION HALL ON THURSDAY, MAY 17, 2018

PRESENT:

Hon. MANUEL N. MADDELA JR. -----	Municipal Vice Mayor & Presiding Officer
Hon. FREDDIE D. DOMINGO -----	Municipal Councilor
Hon. REBHENJER J. CARATIQUIT-----	Municipal Councilor
Hon. ALAIN CARLO F. SAWIT-----	Municipal Councilor
Hon. TIMOTEO D. BALMORES-----	Municipal Councilor
Hon. JOHN PAUL M. BALMORES-----	Municipal Councilor
Hon. NENITA M. CABARIOS-----	Municipal Councilor
Hon. BERNABE P. IDMILAO-----	Municipal Councilor
Hon. KELLY G. AGANON-----	Municipal Councilor
Hon. NOEL C. MELEGRITO-----	Ex-Officio Councilor (<i>Liga</i>)

ABSENT:

NONE

MUNICIPAL ORDINANCE NO. 003

Series of 2018

AN ORDINANCE CREATING THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF PURA, TARLAC

Be it ordained by the Sangguniang Bayan of Pura, Tarlac in regular session assembled, that:

Section 1. Title - There is hereby created the Municipal Public Employment Service Office (PESO) in the Municipality of Pura, a position under the Office of the Municipal Mayor.

Section 2. Statement of Policy - The Municipality of Pura hereby declares its strong commitment to provide full and equal employment opportunities for all Puranians through Municipal PESO.

Section 3. Definition of Terms - The following terms in this ordinance are defined as:

- (a) Municipal PESO - the Municipal Public Employment Service Office is a unit under the Office of the Municipal Mayor that provides employment opportunities to Puranians.
- (b) EAP - Employment Assistance Program
- (c) LSAP - Labor Sector Assistance Program
- (d) ISAP - Informal Sector Assistance Program
- (e) PRESEED - Promotion of Employment thru Self Employment and Entrepreneurship Development Programs
- (f) WHIP - Workers Hiring for Infrastructure Projects
- (g) SME - Small and Medium Enterprise
- (h) DOLE - Department of Labor and Employment
- (i) DPWH - Department Of Public Works and Highways
- (j) POEA - Philippine Overseas Employment Agency
- (k) TESDA - Technical Educational and Skill Development Authority

Section 4. Employees of the Municipal Public Employment Service Office –

- (a) The Municipal Mayor of Pura shall designate a PESO Manager.
- (b) All other employees deemed necessary for the efficient and effective service of the Municipal PESO shall be designated through job order or memorandum from the Municipal Mayor.

Section 5. Objectives of the Municipal PESO - As Guided by Republic Act 8759 otherwise known as the Public Employment Service Office Act of 1999, the Municipal PESO shall:

- (a) Provide employment opportunities for all Puranians.
- (b) Strengthen the existing employment facilitation service machinery particularly at the barangay levels.
- (c) Provide a venue where the Puranians could explore various employment options and seek assistance they prefer.
- (d) Serve as referral and information center for various services and programs of the DOLE and other government agencies.
- (e) Provide clients with adequate information on employment and labour market situation in the province and in the national and global areas.
- (f) Network with the PESO Managers in all the Municipalities for the consolidated employment services.
- (g) Serve as venue for mediation and conciliation of labour disputes.
- (h) Provide social protection program for the informal sector (i.e. drivers, domestic helpers, construction workers, vendors, etc.).

Section 6. Functions Of Municipal PESO - The functions of the Municipal PESO shall be the following:

- (a) Encourage employers, locators, SMEs, line agencies like DOLE, POEA, DPWH, and embassies to provide the PESOs with job orders and lists of vacancies in their respective establishments in order to facilitate the provision of the labour market information for the Puranians jobseekers both for local and overseas employment.
- (b) Develop and administer pre-qualification and screening processes for effective job matching through skills mapping, counseling and training.
- (c) Provide entrepreneurial Puranians access to various livelihoods, finance and self-employment programs offered by both government and NGOs for job generation.
- (d) Coordinate with TESDA, local colleges and universities regarding employability enhancement, training/seminars for jobseekers as well as those who would like to change career or enhance their employability.
- (e) Provide employment or occupational counseling, career guidance, mass motivation, and values development activities.
- (f) Conduct pre-employment counseling and orientation to prospective local overseas jobseekers.
- (g) Provide reintegration assistance service to returning Puranians migrant workers.
- (h) Provide business development assistance to the families of OFWs.
- (i) Conduct skills and job matching activities in barangay/school/parish levels, subdivisions to provide Puranians better access to employment.
- (j) Implement social protection program for the informal sector.
- (k) Implement integrated program for the labour sector (mediation and conciliation, industrial peace program, occupational health, livelihood for the displaced workers).
- (l) Intensify the job matching on-line thru the Phil-JobNet.

Section 7. Mandatory services of the Municipal PESO –

- (a) Employment Assistance Program (EAP)
 - i. Prequalification and screening of applicants at the barangay/municipal levels
 - ii. Data banking for jobseekers and employers (local and overseas)
 - iii. Job matching (local and overseas)
 - iv. Job fairs (municipal, barangay, schools and subdivisions)

(b) Labor Sector Assistance Program (LSAP)

- i. Adjustment Measures for Displaced Workers – this type of assistance shall provide laid-off/terminated workers to avail of livelihood and micro-financing assistance.
- ii. Continuous Employment assistance Program for Contractual Workers – this will include monitoring of the employment of contractual workers and seek options for their continuous employment.

SECTION 8. Separability Clause - If, for any reason, any section or provision of this ordinance or any part thereof, or the application of such section, provision or portion is declared invalid or unconstitutional, the remainder thereof shall not be affected by such declaration.


SECTION 9. Effectivity– This ordinance shall take effect upon its approval.

UNANIMOUSLY ADOPTED.

CERTIFIED CORRECT:


JOVITO P. PUNZALAN
SB Secretary

ATTESTED:


Hon. MANUEL N. MADDELA JR.
Municipal Vice Mayor & Presiding Officer

APPROVED:


Hon. CONCEPCION A. ZARATE
Municipal Mayor

Date